

T2124 - Self-Employed Income and Expenses

Use this form to provide our office with your self employed information

Social Insurance No

First Name Last Name

Business Name: Year End Start: Year End: Business Closed Business/GST Number: Prepare GST?

*****IMPORTANT***** If you are not registered for GST, please report all revenue and expenses in section **A**. If you are registered for GST, please report all revenue and expenses in section **B**, (making sure that the revenue and expenses are reported before GST, along with the GST amount).

| | Section A | Section B | | |
|--|-----------------------------------|----------------------|----------------------|----------------------|
| | Not Registered for GST | Revenue before GST | GST Amount | Including GST |
| Revenue | No GST Collected (Not Registered) | | | |
| Is your business registered for GST/HST? | | | | |
| Revenue (not including revenues reported on T4A): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| T4A slip revenue (attach T4A slip): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Less Returns, discounts or allowances (enter as negative): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Miscellaneous: <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Total Revenue Section: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Expenses | | | | |
| Opening Inventory (from prior years closing inventory): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Purchase and other direct / cost of good expenses: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Sub contractors: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Direct wages (including employer portion of benefits/taxes): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Less Closing Inventory (enter as negative figure): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Advertising: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Bad debt: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| License, fee's, dues, memberships and subscriptions: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Delivery and freight: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Fuel costs (not including use of personal automobile): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Business insurance: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Interest and bank charges (business accounts only): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Maintenance and repairs (not personal automobile): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Continue on next page >

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This form must be submitted with all pages attached

Social Insurance No

First Name Last Name

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| | Section A | Section B | | |
|---|--------------------------------------|-----------------------|----------------------|----------------------|
| | Not Registered for GST | Registered for GST | | |
| <u>Expenses continued</u> | No GST Collected (Not Registered) | Expense before GST | GST Amount | Including GST |
| Management and administration: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Meals and entertainment (enter full value): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Office supplies: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Supplies: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Legal, accounting and professional fees: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Property taxes (on business owned/leased property): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Rent (do not include use of home expenses): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Salaries and wages (include employer benefits/taxes): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Travel: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Telephone/Cell (do not include personal phone line): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Convention fees: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Internet Fee's: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Miscellaneous: <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Miscellaneous: <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Miscellaneous: <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Use of Personal Automobile (see Next Page): | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Total expenses: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Use of Home office. Provide Sqaure footage of house and space used by business: House Footage: Business Use:

Heating costs: Electricity: Insurance: Maintenance:

Mortgage Interest: Property Taxes: Cable: Other Expenses:

See next page for Personal use of automobile and equipment purchases/disposal>

