

T2124 - Self-Employed Income and Expenses

Use this form to provide our office with your self employed information

Social Insurance No:

First Name: Last Name:

Business Name: Year End Start: Year End: Business Closed: Business/GST Number: Prepare GST?:

*****IMPORTANT***** If you are not registered for GST, please report all revenue and expenses in section **A**. If you are registered for GST, please report all revenue and expenses in section **B**, (making sure that the revenue and expenses are reported before GST, along with the GST amount).

	Section A Not Registered for GST	Section B Registered for GST		
	No GST Collected (Not Registered)	Revenue before GST	GST Amount	Including GST
Revenue				
Revenue (not including revenues reported on T4A):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
T4A slip revenue (attach T4A slip):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Less Returns, discounts or allowances (enter as negative):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Miscellaneous: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Revenue Section:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Expenses				
Opening Inventory (from prior years closing inventory):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Purchase and other direct / cost of good expenses:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sub contractors:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Direct wages (including employer portion of benefits/taxes):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Less Closing Inventory (enter as negative figure):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Advertising:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bad debt:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
License, fee's, dues, memberships and subcriptions:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Delivery and freight:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fuel costs (not including use of personal automobile):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Business insurance:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Interest and bank charges (business accounts only):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Maintenance and repairs (not personal automobile):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Continue on next page>

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This form must be submitted with all pages attached

Social Insurance No

First Name Last Name

*****IMPORTANT***** If you are not registered for GST, please report all revenue and expenses in section **A**. If you are registered for GST, please report all revenue and expenses in section **B**, (making sure that the revenue and expenses are reported before GST, along with the GST amount).

Expenses continued

	Section A Not Registered for GST	Section B Registered for GST		
	No GST Collected (Not Registered)	Expense before GST	GST Amount	Including GST
Management and administration:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Meals and entertainment (enter full value):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Office supplies:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Supplies:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Legal, accounting and professional fees:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Property taxes (on business owned/leased property):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rent (do not include use of home expenses):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Salaries and wages (include employer benefits/taxes):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Travel:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone/Cell (do not include personal phone line):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Convention fees:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Internet Fee's:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Miscellaneous:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Miscellaneous:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Miscellaneous:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Use of Personal Automobile (see Next Page):	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total expenses:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Use of Home office. Provide Sqaure footage of house and space used by business:

House Footage: <input style="width: 100px;" type="text"/>		Business Use: <input style="width: 100px;" type="text"/>	
Heating costs: <input style="width: 100px;" type="text"/>	Electricity: <input style="width: 100px;" type="text"/>	Insurance: <input style="width: 100px;" type="text"/>	Maintenance: <input style="width: 100px;" type="text"/>
Mortgage Interest: <input style="width: 100px;" type="text"/>	Property Taxes: <input style="width: 100px;" type="text"/>	Cable: <input style="width: 100px;" type="text"/>	Other Expenses: <input style="width: 100px;" type="text"/>

See next page for Personal use of automobile and equipment purchases/disposal>

